



### *What is a minor grant?*

In all interventions that receive support from PMU, the partner in the other country, people at risk and the local context need to be the main focus of the intervention. A grant is a support given to a smaller, one-time intervention and will only be granted once for the same type of activity or project.

A minor grant can be used for smaller development interventions<sup>1</sup> and humanitarian interventions<sup>2</sup>, as well as for various types of limited and selective measures, which focus on improving the living conditions of people in vulnerable situations.

A condition for a *humanitarian intervention* is that the partner in the field is an actor that PMU or the Swedish Pentecostal mission has worked with before/intends to collaborate with in the future. Well-justified exceptions can be made.

A condition for a *development intervention*, or a limited and selective measure, is that this is part of a larger commitment and a complement to other initiatives that the Swedish Pentecostal mission and Swedish churches support in the same country/region, with same partner and/or the same institution. Well-justified exceptions can also be made for this type of intervention.

### *Important points to consider*

When planning to apply for a minor grant, please consider the following points:

- The intervention needs to have a *clear local ownership*, i.e. people from the country/area having a vision for the intervention will be responsible for it. The Swedish partner and PMU should primarily have a supporting role.
- The design of the intervention needs to take into account how it can contribute to *transparency regarding the management of financial resources and how to counteract corruption*. PMU can assist you in understanding how to set up good finance and administration systems by sending guidelines.
- A minor grant can be used for an intervention where a local partner is in a "*phasing-in period*" with the aim of preparing the actor for receiving funds from institutional donors via the PMU. A minor grant can also be used for an intervention where a local partner is in a "*phasing-out period*" after having previously received funds from institutional donors via PMU.
- An intervention with a limited budget often has a greater effect when *focusing on one or a few issues or themes*, rather than focusing on many areas.
- A minor grant from PMU will amount to a maximum of SEK 150,000.

### *What local partners can receive support?*

Local partners who already have a collaboration with a Swedish church or with PMU can apply for minor grants, and where PMU or Swedish partners have knowledge concerning local partners experience in implementing, administrating and reporting on other interventions. A collaboration framework between PMU and the local partner is not required to be able to apply for minor grants.

Since PMU's focus is on "the most vulnerable", the support will normally concern:

a) countries that belong to the least developed countries in the latest version of the *OECD's DAC List of ODA Recipients (Least Developed Countries)* and/or countries with *Low human development* in the latest version

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<sup>1</sup> Development intervention refers to an effort that contributes to a more lasting change for people who are living in a situation of vulnerability.

<sup>2</sup> Humanitarian intervention refers to assistance that saves lives, alleviates distress and establishes dignity for people affected by armed conflicts, natural disasters and other crises.

of the *UNDP Human Development Index*;

b) interventions in other countries included in the latest version of the *OECD DAC List of ODA Recipients* in the case of support for particularly vulnerable groups or in line with PMU's strategic priorities in the latest version of the PMU Compass.

Exceptions can be made for other countries in case of a humanitarian intervention where refugees from one or more of the above-mentioned countries are the target group.

### *How to apply?*

- Request, fill out and return to [egnamedel@pmu.se](mailto:egnamedel@pmu.se) the following template: *Annex 6.15 Concept note for a development intervention using PMU's own funds up to 150,000 SEK*.
- The concept note can be sent to PMU at any time during the year, but since the funds are limited, PMU makes decisions on four occasions; in March, June, September and December.
- The local partner may normally only apply for either a Minor Contribution or a Children's Rights Intervention at a time (for an amount of support from PMU up to 150 000 SEK). In case a local partner is already applying for or implementing such an intervention, a concept note for further support may only be sent to PMU when the previous intervention has concluded its final reporting. This also applies in cases where local partner is applying jointly with Swedish congregations for various interventions.
- After approving the concept note, PMU will send out a template for the narrative application. PMU does not require the use of any specific PMU template for presenting the budget. If desired by applying partners, PMU will send a proposed budget template.
- The completed application can be sent to the PMU at any time during the year since decisions are taken on an ongoing basis. It is important to be aware that PMU sometimes requests additional information.
- The application needs to be signed by both the implementing party in the partner country and a Swedish partner. Signed, scanned documents can be sent by email separately by both parties, provided that the contents of both signed application documents are identical.

### *How to report?*

- PMU will send instructions and templates for reporting if PMU approves the application, as well as a *Letter of Confirmation and Grant Agreement*
- Reports will be done at the end of the intervention, unless otherwise agreed.